OFFICIAL U.S. CUSTOMS BROKER and
INTERNATIONAL FREIGHT FORWARDER

HOMELAND SECURITY 10+2
The U.S. Department of Homeland Security has introduced new measures to identify ocean cargo that may pose a security threat BEFORE it is loaded on board a vessel that is bound for the United States. There are specifically 10 data points that must be provided by the shipper/importer and 2 data elements provided by the SS line to the U.S. Government PRIOR to loading the goods on board the ship. This is called 10+2 and/or the ISF or International Security Form. The full force and effect of this law took place January 26, 2010. Failure to properly file the ISF will result in fines of $5000 per incident directly by the U.S. Government to the Exhibitor or Shipper.

As a licensed U.S. customs broker, Kuehne + Nagel is able to file this form on your behalf. All of the information must be provided on the KN ISF form for cargo that KN will be clearing through U.S. customs for the show.

Kuehne + Nagel is The Official Customs Broker and International Handling Agent for the 152nd CHICAGO DENTAL SOCIETY MIDWINTER MEETING 2017. All merchandise imported into the United States must be cleared through U.S. Customs and is subject to examination prior to release.

U.S. Customs 10+2 Requirements
U.S. Customs has revised reporting requirements of all shipments being moved into the United States. These regulations are effective as of January, 2009. Please consult the link below to determine what information must be provided by the shipper/importer prior to export from your home country. Importers please see link to 10+2 rule updates:


The U.S. Department of Commerce has designated the 152nd CHICAGO DENTAL SOCIETY MIDWINTER MEETING 2017 a bonafide Trade Fair under the Trade Fair Act of 1959, which permits international exhibitors to enter equipment and samples for exhibition purposes, without duty, for a period of ninety (90) days from the close of the exhibition. At the end of that period, all goods must either be re-exported, imported permanently with duty paid, or destroyed under Customs supervision. Exceptions are items consumed at the Fair, printed matter, advertising material, giveaway items and all equipment that has been sold prior to the beginning of the Fair and proper documentation presented to K+N Expo.

SITE REPRESENTATIVE
Kuehne + Nagel's contact person for the 152nd CHICAGO DENTAL SOCIETY MIDWINTER MEETING 2017 is Lyndon Labasan who will be available on site throughout the exhibition, and at the close of the Show to arrange forwarding of your exhibition goods.
CONSIGNMENT INSTRUCTIONS: All shipments must be consigned as follows.
**PLEASE ENSURE OCEAN FREIGHT GOODS ARE BOOKED WITH CHASSIS. PLEASE ENSURE GOODS ALLOW WAIVER OF ALL CHASSIS RENTAL AND DEMURRAGE. ENSURE 15 DAYS FREE TIME WITH SS LINE. **

As a result of increased Homeland Security requirements, congestion at U.S. ports and Free Days offered by the steamship lines & rails are severely limited. Unfortunately, KN has no control of this free time or for any charges billed by the (steamship line, rail, and truckers) for demurrage, detention time, or additional stopovers, etc., as they are dictated by the steamship line & rail. If KN has to hold your container, for Target Move-in day, any or all of the above charges may apply.

Any charges by the above (steamship line, rail, and truckers) for demurrage, detention time, additional stopovers, etc., will be charged back to the shipper per KN’s outlay.

To: Name of your company & Booth number  Notify: Kuehne + Nagel, Inc.
c/o 152nd CHICAGO DENTAL SOCIETY  1001 Busse Road
MIDWINTER MEETING 2017  Elk Grove Village, IL 60007
McCormick Place (West Building)  Attn: Margaret Grahn
2301 S. Indiana Avenue
Chicago, IL 60616

Show Coordinator:
Notify: Kuehne + Nagel, Inc.
20000 S. Western Avenue
Torrance, CA 90501
Attn: Lyndon Labasan
Tel# 310 258 8143

Customs Entry for Medical Equipment

This commodity and possibly some others related to this industry may have FDA and/or USDA requirements, for Customs Entry. If you are the manufacturer and your shipment requires FDA Customs Clearance, you must register your goods with the FDA and provide proof of your registration with your Manufacturer’s (FDA Registration Number, Manufacturer I.D. Number, Device Listing Number, DFE Number, DII Number) for each item applicable. These numbers must be shown on your Commercial Invoice. For the import of FDA and USDA required items, please scan us a copy of your Commercial Invoice, and we will review and let you know the Customs requirements. The above must be done, and KN must confirm that all items are acceptable for Entry, prior to your shipment departing origin.

*** If you do not register your goods (with the FDA) and your items are not acceptable for Entry, KN will “NOT” be able to clear your shipment through Customs.
U.S. Customs

Please be aware that Homeland Security requirements have increased the time required for U.S. Customs Clearances. There are additional examinations required and K+N has no influence over the timing of this process. Please be aware and ensure all goods are shipped on time with proper documentation.

U.S. Import Requirements for Solid Wood Packing Material – Updated January 2005

Effective 16 September 2005 -- All Solid Wood Packaging must contain proper markings per U.S. revised requirements. Failure to comply will result in immediate complete re-exportation of your shipment. Customs is not required to allow any exceptions. Please contact KN with any questions.

DOCUMENTATION

You must provide a Commercial Invoice/Packing List, in English, with a description and value for each item on the invoice. Please provide Harmonized Tariff numbers of all goods. The Statement No Value for Customs is NOT ACCEPTABLE. Please complete this form in English and provide a copy bearing original signature.

An Information Sheet is enclosed which must be completed and returned with invoices.

Power of Attorney:

If KN does not have an “Original valid” Customs Power of Attorney, the shipment cannot be cleared through U.S. Customs. The Power of Attorney and Commercial Invoices/Packing Lists are required by U.S. Customs and must accompany the shipment/documents. Please see the below link for the form & instructions. The new KNNA-US “Customs, Export and ISF” combined power of attorney and instructions have been posted to our public website at http://www.kn-portal.com/locations/north_america/united_states/, under Documents & Downloads, on the right hand side of the page. This is a fillable online, ready for printing, signing and dating by the grantor.

*NOTE: ALL FOOD STUFFS REQUIRE FDA REGISTRATION IN ACCORDANCE WITH THE U.S. GOVERNMENT BIO-TERRORISM ACT, THIS INCLUDES CANDY AND COOKIES FOR GIVEAWAY IN THE BOOTH. IF YOU ARE NOT THE MANUFACTURER OF THESE ITEMS, WE SUGGEST YOU DO NOT SHIP THESE ITEMS AT ALL. ALL TEXTILES, INCLUDING CAPS, T-SHIRTS, AND CANVAS BAGS ETC. MUST INCLUDE THE COMPLETE NAME, ADDRESS AND COUNTRY OF THE ORIGINAL MANUFACTURER, NOT THE STORE WHERE THE GOODS WERE PURCHASED.
SEA and AIR FREIGHT

Forward the following documents to Kuehne + Nagel, at the above address, prior to arrival of the shipment in CHICAGO. All shipments must be routed on a through bill of lading terminating in CHICAGO. Please e-mail me at lyndon.labasan@kuehne-nagel.com one (1) copy of each of the following documents one (1) week prior to the arrival of the shipment.

- Two (2) original and two (2) copies of the bill of lading (Sea Freight Only)
- One (1) copy of the airway bill (Air Freight Only)
- Four (4) Commercial Invoice/Packing Lists in the English Language
- One (1) original and one (1) copy of any document specifically required for import; (health certificate, certificate of origin, import permits, etc.)
- Non-Perishable Only: One (1) copy of catalogs or brochure with complete information and description of arriving products.

INSURANCE: General transport insurance is NOT sufficient to cover exhibition shipments. It is highly recommended to obtain appropriate insurance to cover all related losses due to disasters from all possible accidents or delays.

PACKING and MARKING: All crates must be marked as follows:

“EXHIBITOR’S COMPANY NAME”
c/o: 152nd CHICAGO DENTAL SOCIETY MIDWINTER MEETING 2017
BOOTH NUMBER: ____________
MCCORMICK PLACE (WEST BUILDING)
2301 S. INDIANA AVENUE
CHICAGO, IL 60616
MADE IN (COUNTRY OF MANUFACTURE)
Number 1 of ____________ (Example: 1 of 3, 2 of 3, and 3 of 3)

COMMODITY CLASSIFICATION
If the TSUSA (commodity classification) numbers are known, please indicate them on the commercial invoice or exhibition instruction form. In this way we can ensure appropriate duty rates have been applied.
TYPES OF U.S. CUSTOMS ENTRIES

A. **TRADE FAIR ENTRY:** Goods imported for the purpose of the exhibition, which may or may not be re-exported after the shows’ close, can be imported under the Trade Fair Bond for a period of ninety (90) days. Within the ninety (90) days, the goods must either be permanently entered with duty paid, re-exported, or destroyed under customs supervision. Trade Fair Entries can only be obtained from the Official Broker for the exhibition.

B. **PERMANENT IMPORTATION:** Goods, which will remain in the U.S., are subject to any applicable duties and taxes. Duties will be collected along with other Kuehne + Nagel, K+N Expo charges on the last day of the exhibition. Samples may be sold, given-away, returned to the country of origin, or shipped to a different destination. All items, including brochures are dutiable.

C. **TEMPORARY (ATA CARNET OR T.I.B.) IMPORTATION:** Any items that are imported, on a temporary basis into the USA, are under a Customs Bond and must be re-exported within one (1) year of import. Any items that are not exported, by the end of that 1 year period, are subject to Customs Penalties, which are equal to double the Duty plus Liquidated Damages.

**IMPORTER OF RECORD**

This applies if you are a non-U.S. company and do not have a U.S. Federal I.D. number. If you have imported into the U.S. before, with a Foreign Importer Assign Number, you must speak with your previous customs broker / freight forwarder to obtain a copy of your U.S. Customs Entry. Please scan us a copy of the Entry. This way, we will have access to your Importer Assign Number. Without this information, it may be difficult to file your Customs Entry.

**PAYMENT TERMS**

All Kuehne + Nagel, K+N Expo invoices are due and payable prior to the delivery of goods to the exhibition site or upon presentation of the invoice at site. Exhibitors shipping with Kuehne + Nagel, K+N Expo branches worldwide may arrange credit offered through these offices.

**DEADLINES**

**For Shipment Delivery to the Freeman Advance Receiving Warehouse:**
Deadline for arrival of sea freight at CHICAGO terminal............... January 30, 2017
Deadline for arrival of air freight at CHICAGO (O’Hare) airport....... February 2, 2017

**For Shipment Delivery to the show site dock on Target Move-In Date/Time:**
Deadline for arrival of sea freight at CHICAGO terminal............... February 7, 2017
Deadline for arrival of air freight at CHICAGO (O’Hare) airport....... February 10, 2017

Deadline for arrival by e-mail to lyndon.labasan@kuehne-nagel.com K+N Expo’s office of documents 7 days prior to arrival.
These rates are for services rendered in the U.S. only. All international freight may be arranged and rates negotiated in each exhibitor’s home country.

**U.S. CUSTOMS ENTRY SERVICE**
- U.S. Customs Entry Permanent/TIB.......................$145.00 per entry
- U.S. Customs Trade Fair Entry..........................$155.00 per entry
- Carnet A.T.A..............................................$110.00 per entry
- USDA / FDA / FCC Entries...............................$45.00 each
  - Additional invoices (over 5).........................$15.00/invoice
  - Additional Classifications (over 5)..............$5.00/classification
- ISF Entry Fee............................................USD 100.00/entry

**CUSTOMS BOND**
- ISF Bond $2.75 for each USD $1000 Value Per Entry - $65 minimum
- Single Entry Bond/Trade Fair Bond..................$6.00 for each $1,000 value
  - Minimum Per Entry......................................$65.00

**FREIGHT FORWARDING SERVICES**
- Customs Examination.................................As per outlay
- Transport to Customs Exam Site.....................As per outlay
- Site Coordination.......................................$150.00 per entry
- Messenger and Communications.....................$45.00/entry
- Security Surcharge..................................$50.00
- Duty and Customs Fees Charged at Actual
- Duty Advancing Fees 5% of Duty Fee..............Min. $25.00
- Late Fees for shipments arriving five (5) days after the deadlines, without prior approval $200.00 per entry

**OUTBOUND CHARGES**
U.S. Customs may require that merchandise be inspected prior to re-export or delivery to final U.S. Consignee. If examination is required, the charges for this service will be invoiced as actually incurred.

The fees for export services are as follows:
- Export Under Bond (T&E, I.E., I.T.)............$ 90.00
- Security Surcharge.................................$50.00
- Export Handling and Documentation.............$150.00
- Customs Messenger.................................$ 45.00
- Site Coordination.....................................$150.00
- Ocean, Air or Truck freight, as required, at actual or in accordance with negotiated rates with carriers per contract.

**Payment:** All charges invoiced by Kuehne + Nagel, K+N Expo, including ocean, air, inland freight, custom clearance, duties and exportation handling fees must be paid to Kuehne + Nagel, K+N Expo prior to the close of the exhibition. All other outstanding charges must be paid before the last day of the exhibition and equipment will not be released from Kuehne + Nagel, K+N Expo unless invoices have been resolved.

The above rates do not include any airport or seaport transfers, terminal charges, chassis rental, SS-line per diem charges, storage charges at the port/airport, local transportation, special messengers, U.S. customs overtime work or Saturday/Sunday surcharges.

**Rates, charges and rules quoted are subject to change with or without notice, in accordance with carriers’ rates’ and rules policy. Rates charges and rules in effect at the time of the shipment will apply.**
INFORMATION SHEET
CDS 2017

Company: ___________________________________ Contact: __________________________
Address: ___________________________________ Phone: ___________________________
__________________________________________ Email: _____________________________
__________________________________________ Hotel: _____________________________

Person at Show: ____________________________ Passport Number: __________________
Mobile Number for above person: __________________________
Signature: ____________________________ Print Name: ____________________________

We hereby request Kuehne & Nagel to provide U.S. Customs Clearance and freight forwarding of our products.

Note: Any goods left on show floor unpacked and/or without instructions will be removed at exhibitor’s expense and without liability on Kuehne & Nagel, Inc’s behalf.

We hereby agree to abide by the TERMS AND CONDITIONS OF SERVICE OF KUEHNE & NAGEL, INC. It is understood that receipt of cargo at a Kuehne & Nagel, Inc consolidation point constitutes acceptance of the show tariff. We further understand all freight delivered after the deadline will be assessed a late shipment surcharge and is not guaranteed to be delivered on time to the exhibition.

*** Signature of authorized representative: ____________________________

METHOD OF PAYMENT $ AND TERMS

Please indicate below the method of payment you will be using.

1. Credit Card Number: ____________________________
   Account Number: ____________________________
   Expiration Date: ____________________________
   Signature: ____________________________ Print Name: ____________________________
   Title: ____________________________ Date: ____________________________

2. Credit has been established with Kuehne & Nagel, Inc office in: ____________________________
   Contact name at Kuehne & Nagel, Inc: ____________________________

We understand payment is due before goods are delivered to show site and/or before goods are released upon return from show. YOU MUST BE PREPARED TO PAY WITH EITHER A CREDIT CARD OR ESTABLISH CREDIT THROUGH A KUEHNE & NAGEL, INC OFFICE.

*Please note: duties, taxes, airport storage charges and any other unknown outlays at the time of shipping will be additionally billed to the exhibitor.*