

# HANGING SIGN FORM

**CDS USE ONLY:**

Date: \_\_\_\_\_ ID#: \_\_\_\_\_

## DEADLINE: JANUARY 5

This form is required for companies that plan to use hanging signs. A fee of \$100 per 100 square feet of rented exhibit space will be charged. Exhibitors who submit this form after January 5 will be charged a \$500 late fee. Freeman, the official Midwinter Meeting contractor, will install hanging materials. McCormick Place will install all electrical hanging materials. Exhibitors must submit a diagram of their hanging materials, including all dimensions.

No hanging sign requests will be accepted after February 6. This offer is only for Island or Peninsula Booth designs 20' x 20' or larger. No exceptions.

To complete this application, please print or type the information below, or fill using Acrobat Reader. Sign and submit copy to: Chicago Dental Society, 401 N. Michigan Ave., Suite 200, Chicago, IL 60611-5585 or [Igirardi@cds.org](mailto:Igirardi@cds.org)

### EXHIBITOR INFORMATION (TYPE OR PRINT)

COMPANY NAME

EXHIBIT CONTACT

ADDRESS

CITY

STATE

ZIP

EXHIBIT CONTACT PHONE

EMAIL (REQUIRED)

FAX

**YOUR REQUEST IS NOT APPROVED UNTIL YOU RECEIVE WRITTEN CONFIRMATION FROM CDS. EXHIBITORS MUST BRING WRITTEN CONFIRMATION FROM CDS ONSITE.**

### EXHIBITORS NOTE

If you request and are granted approval for a hanging sign, you will be required to use the official contractor — Freeman Decorating — to hang your fabric or electrical sign. In addition, the sign/materials must be shipped in advance to the Freeman warehouse.

**PLEASE INCLUDE A SIGNED COPY OF THIS FORM WITH YOUR HANGING SIGN ORDER FORM TO FREEMAN DECORATING.**

I have read and will abide by the terms and conditions stated on this form and in the explanation of the exhibitor rules and regulations.

SIGNATURE

TITLE

DATE

### PAYMENT METHOD

Visa  MasterCard  American Express

AMOUNT \_\_\_\_\_

CARDHOLDER'S NAME (PLEASE PRINT)

CARDHOLDER'S BILLING ADDRESS (ADDRESS MUST MATCH LOCATION WHERE CREDIT CARD BILL IS MAILED)

SAME AS ADDRESS LISTED ABOVE

CARD NUMBER

EXPIRATION DATE

SECURITY CODE

CARDHOLDER'S SIGNATURE

DATE

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