

Mandatory Approval Form

CDS USE ONLY:
Date: _____
Account: _____

DEADLINE: JANUARY 1, 2010

This form is required for companies that plan to use hanging signs, height or size variances, theater seating in booths, sound projection, celebrities and/or all other promotional activities.

EXHIBITOR INFO

Company name: _____

Exhibit contact person: _____

Address: _____

City/state or country/zip or postal code: _____

Exhibit contact phone: _____ Fax: _____ E-mail (required): _____

REQUEST APPROVAL FOR

Check all that apply.

Hanging sign

(A fee of \$100 per 100 square feet of rented exhibit space will be charged. Exhibitors who submit this form after January 1, 2010 will be charged a \$500 late fee. Freeman Decorating, the official Midwinter Meeting contractor, will install hanging materials. Exhibitor signs must be received at the Freeman Decorating warehouse on or before February 12, 2010. Exhibitors must submit a diagram indicating the maximum height desired from floor to top of sign. No hanging sign requests will be accepted after February 1, 2010. This offer is only for island or peninsula booth designs 20' x 20' or larger. No exceptions.)

Height variance of booth structure *(Booth rendering must be included with application)*

Theatre-style seating for demonstrations in booth *(Booth rendering must be included with application)*

Sound projection

Celebrities/Promotional activity

Raffles/Drawings

Other: _____

DESCRIPTION

Please list a brief description or attach a diagram of the item(s) for which you are requesting approval (Attach a separate sheet if necessary).

Your request is not approved until you receive written confirmation from CDS. Exhibitors must bring written confirmation from CDS on site.

EXHIBITORS NOTE

If you request and are granted approval for a hanging sign, you will be required to use the official contractor, Freeman Decorating, to hang your fabric sign. In addition, the sign/materials must be shipped in advance to the Freeman Decorating warehouse. Freight should arrive no later than February 16, 2010. Advance freight will be accepted January 13-February 16, 2010. Please include a signed copy of this form with your hanging sign order form to Freeman Decorating.

I have read and will abide by the terms and conditions stated on this form and in the explanation of the exhibitor rules and regulations.

Signature: _____ Date: _____

Title: _____

PAYMENT

All payments must be made by check only in U.S funds drawn on a U.S. bank.



145th Chicago Dental Society Midwinter Meeting

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